

**Plant Health Atlantic  
Special Executive Meeting – Conference Call  
11:00-11:40am Feb. 1, 2021**

**Attendance:**

David Thompson President Chair (LNS), Steve Smith, (LNS), David McCafferty (PHA administrator & Treasurer), Ken Browne (PHA Auditor), Garth Nickerson, Secretary (NBDAAF).

**Not available/Regrets:** Karen Carrier, (LNB).

**Meeting Agenda / Discussion:**

**Meeting start and purpose (11:05) – David Thompson.**

- David reviewed the meeting objective to discuss the continuing education credit requirements for 2021 and need for additional training events this year.
- He summarized recent PHA communication and membership confusion about CEC's. The recent PHA newsletter stated that while CEC's have been waived for 2021, members were still being notified and encouraged to attend sessions. At the last executive meeting Nov. 26/20 there was discussion about scheduling an IPM symposium and a workshop for French members.

**Discussion:**

**Dave M.** – referred to an earlier email from Nov. 25 from Ken that in a discussion with ELG, PHA could waive the mandatory CEC requirement for 2021 but that they should encourage members to attend webinar training events.

**David T.** – unfortunate misunderstanding on if CEC's could be waived and not understood at the last meeting; referred to many online opportunities available and that many have already submitted CEC's for this year; can they be retained?  
Question was should PHA waive the CEC requirement for 2021?

**Steve Smith** – members being notified about events and sessions so CEC's should have some merit if needed.

**Dave M.** – mentioned that he is keeping website up-to-date with on-going training events and has mentioned in the newsletter.

**Ken B.** – PHA should continue to encourage online training; he recommended that members be allowed to carry-forward accrued CEC's until the following year (2022).

**David T.** – the question may be how many CEC's are eligible to carry forward? Current rule is for up to 4 carry-over CEC's. Is it a by-law or an internal policy and can we modify without approval from NBELG? Can total yearly CEC's (8+4) be carried over until 2022?

**Dave M.** – no problem to keep a record of all CEC's from TP's; mentioned that some would already have 4 CEC's from 2019.

**Ken B.** – mentioned that we should continue to encourage online training of members; Question if the newsletter could be translated for francophones?

**Steve S.** – agreed that it was important to promote further educational opportunities to membership.

**Decision consensus:** All agreed to waive the CEC requirement for 2021 and to enable members to carry-over up to 12 CEC's (to be verified).

**Ken B.** – verified in PHA files that CEC requirements is considered a policy change and would only need executive approval and notification/approval from NBELG. Last reported change was a motion from Jan. 20/16 re: *that since some members are able to acquire surplus CEC's it is recommended that PHA adopt a new policy to permit the carry-over of a maximum of 4 CEC's for up to one year to maintain their annual CEC requirement (8 CEC's); NBELG has accepted this change and it was adopted at the PHAC 2016 annual meeting in July.*

**If agreed I will bring NBELG current with our recent decision that:**

**We will be waiving the mandatory requirement for CEC's for 2021 IPM Certification.**

**We will be encouraging members to participate in and to submit any CEC's awarded from on-line sessions in 2020 and 2021.**

**All CEC's obtained in 2020 - 2021 can be carried forward for IPM Certification in 2022.**

This would be 8 + 4 carry-over for 2023 (Garth added).

**Dave M.** – has received positive comments on the webpage; working well; calendar of events and white bar menu to be upgraded; some photos are local and some have been purchased by web developer.

No other outstanding issues.

Meeting adjourned: 11:40

Minutes recorded by: Garth Nickerson